



MEETING “GROUND RULES” *CONDITIONS FOR MEETING SUCCESS*

- Be sensitive to the fact that participants do not share the same professional, scientific, or cultural backgrounds
- Be willing to step out of your own personal and scientific biases - focus on the contribution to arctic science as a whole
- Consider needs at the interdisciplinary and system level
- Everyone participate, no one dominate, draw others out
- Manage your own input - no long speeches
- No one-on-one side conversations when others are speaking
- If you don't agree, it is your responsibility to speak up
- Speak honestly
- Articulate hidden assumptions
- Ask “what's possible?” not “what's wrong”? And keep asking
- Stay out of the weeds and the swamps
- Listen carefully
- During sessions, please silence your cell phones & don't check email
- Start on time, finish on time, be on time
- Use the last 10 minutes of discussions to recap and conclude
- Have fun!